|  |  |
| --- | --- |
|  | competent authority logo |

«${currentDate?date?string('dd MMMM yyyy')}»

«${(account.legalEntityName)!}»

«${(account.legalEntityLocation)!}»

FAO: «${(account.serviceContact)!}»

Dear Sir / Madam

**THE GREENHOUSE GAS EMISSIONS TRADING SCHEME REGULATIONS 2012 (SI 2012, No. 3038) (the Regulations)**

**Permit reference:** «${(params.transfererPermitId)!}»

**Installation name:** «${(params.transfererInstallationName)!}»

**Transfer of permit to:** «${(params.receiver)!}»

**From:** «${(params.transferer)!}»

In response to your joint application, the «${(competentAuthority.name)!}» has effected a transfer of the above greenhouse gas emissions permit in accordance with the Regulations. We have issued a notice, enclosed with this letter, to both the Operator and the Transferee, which states that the permit has been updated to include the name and other particulars of the Transferee. A copy of the updated permit is also enclosed.

Please quote your permit number in all future correspondence with the «${(competentAuthority.name)!}».

If you should require any clarification of the above, please do not hesitate to contact a member of the Emissions Trading Team either directly or by e-mail to «${(competentAuthority.email)!}».

Yours sincerely

signature

«${signatory.fullName}»

CC: «[#list params.ccRecipients as cc]»«${cc}[#sep], [/#sep]»«[/#list]»

|  |  |
| --- | --- |
| Transfer of Permit | competent authority logo |

The Greenhouse Gas Emissions Trading Scheme Regulations 2012 (SI 2012 No. 3038) (the Regulations)

Regulation 12

# Notice of Transfer of Permit

**Old permit reference:** «${(permitId)!}»

**New permit reference:** «${(permitId)!}»

**Transfer notice reference:** «${(workflow.requestId)!}»

**Transfer from:** «${params.transferer}» **(the Operator)**

**To:** «${» **(the Transferee)**

Address of the installation(s) to which permit(s) apply(ies):

«${params.transfererInstallationAddress}»

Upon consideration of the joint application made under regulation 12(1) of the Regulations by the Operator and the Transferee, dated «${params.transferDate?date?string('dd MM», for the transfer of the Permit to the Transferee, the «${(competentAuthority.name)!}» hereby gives notice that the transfer is to be effected.

Pursuant to regulation 12(2) the permit has been updated to include the name and other particulars of the Transferee. The transfer shall take effect from the date specified in the Permit.

|  |  |
| --- | --- |
| Signed | Date |
| signature | «${currentDate?date?string('dd MMMM yyyy'» |

«${signatory.fullName}»

Authorised to sign on behalf of the «${(competentAuthority.name)!}»

**Your right to appeal**

You have the right to appeal against the provisions of this permit to take account of the transfer. You must do this within 28 days of the date of this notice. You should refer to the Regulations for details of the appeal process.